



Clinton County Health Department Board of Health

133 Margaret Street, Plattsburgh, New York 12901-2968

“Working Together for a Healthier Community”



Public Health
Prevent. Promote. Protect.

Phone: (518) 565-4840

Fax: (518) 565-4717

Website: www.ClintonHealth.org

BOARD OF HEALTH MEETING MINUTES January 23, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:04 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; Edward Garrow; Rick Potiker, Legislative Liaison; George Miller, RN, President; Rebecca King, VMD; Erin Spees, MD; Patrick Bowen and Gilbert Desmangles, MD

Members Excused:

Lynn Howard, BSN and Victor Ludewig, MD, Vice President

Staff Present:

Ryan Davies, Director/Engineer of Environmental Health and Safety; Shannon Drowne, Senior Typist and Ellen Hemingway, Office Manager

Invitation to Address the Board

Dr. Kathleen Kasprzak arrived at 7:30 pm to address the Board. She was informed that she did not follow the proper process in order to address the Board. Ms. Hemingway will contact her on the next business day to discuss her options.

Acceptance of Minutes of November 21, 2022

Dr. Spees made a motion, seconded by Mr. Garrow, motion carried to accept the minutes of November 21, 2022.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

RESOLUTIONS

Resolution #1 – Beekmantown Water System Stipulation Agreement

Mr. Potiker made a motion, seconded by Mr. Bowen, motion carried in favor of the Beekmantown Water System Stipulation Agreement, with the following word change:

On page 3 of the Stipulation Agreement last paragraph, “*Please note, the Department will continue to issue monthly violations for inadequate water source and/or MCL violations. All violations will be considered repeat violations and will result in \$500.00 fine per violation. Failure to comply may result in the full fine (\$11,000.00) plus additional violations cited hereafter.” Mr. Potiker suggested to change the word will to may, to provide some flexibility if an emergency situation should arise.

The Beekmantown Water System, located at 571 Spellman Road, in the Town of Beekmantown, has had continued elevated chloride levels in the drinking water, which is a violation of Article 8 of the Clinton County Sanitary Code and Subpart 5-1 of the New York State Sanitary Code.

On December 5, 2022, the CCHD conducted an Enforcement Office Conference with the Town to review the facility’s operating history, violation fine, and a Draft Stipulation (STIP) Agreement.

On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$11,000.00 be assessed, which has been modified to no fine (\$0.00), with the following Conditions being required:

1. To meet the following milestones for this project:
 - a. To complete final testing (i.e., water quality parameters, quantity, etc.) of the production well installed in 2021 by January 1, 2023.
 - b. The Town must decide to proceed with this current production well or abandonment of this production well no later than January 1, 2023.
 - c. Plans shall be submitted to the Clinton County Health Department no later than January 15, 2023 for the installation of a second production well or new/different well locations.
 - d. The final production wells must be installed no later than April 1, 2023, unless the 2nd production well will be part of the water transmission bid package.
 - e. Final engineering plans and specifications for the connection of the production wells must be submitted to the New York State Department of Health and Clinton County Health Department by April 15, 2023.
 - f. Construction must be completed by December 15, 2023.
2. If applicable, the Town must notify the Clinton County Health Department by January 15, 2023 if the scope of the project is anticipated to be changed (connection to the Town of Plattsburgh Water System). If the Town decides to pursue this option, the milestones in Item #3 shall be modified by the Department.
3. To connect any affected residents to Town water and provide bottled water if the water system exceeds the maximum contaminant level for chloride. The Town is required to contact the CCHD prior to connecting any new residents to the water treatment system.
4. To continue to haul potable water to the water treatment plant until the production wells are connected to the water treatment plant. Since the current tanker is a State resource and may be reallocated by the State, the Town must provide an alternate hauler/tank source to the Department by February 1, 2023.



5. To provide monthly progress updates by the 1st of each month to the CCHD and NYSDEC until project completion.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$11,000.00 and the fine agreement was \$0.00 (*with above listed Conditions applicable*).

Resolution #2 – Rip Van Winkle Motel Stipulation Agreement

Mr. Bowen made a motion, seconded by Dr. King, motion carried in favor of Rip Van Winkle's Stipulation Agreement.

The Rip Van Winkle Motel, located at 15 Commodore Thomas Macdonough Highway, in the Town of Plattsburgh, has a history of persistent and repeat violations, which is a violation of Article 12 of the Clinton County Sanitary Code and Subpart 7-1 of the New York State Sanitary Code.

On December 8, 2022, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violation, violation fine, and a Draft Stipulation (STIP) Agreement.

On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$250.00 be paid, with the following Conditions being required:

1. To operate the temporary residence in accordance with New York State Sanitary Code Subpart 7-1.
2. To prepare and implement a Corrective Action Plan to ensure all units have a working smoke alarms by January 1, 2023.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$500.00 and fine agreement was \$250.00 (*with above listed Conditions applicable*).

Resolution #3 – The Jade Garden Chinese Restaurant Stipulation Agreement

Mr. Bowen made a motion, seconded by Mr. Garrow, motion carried in favor of the Jade Garden Chinese Restaurant Stipulation Agreement, with the following word change:

On page 1 of the resolution BE IT RESOLVED section, "ADDRESS: 15 Comdr Thomas Macdonough Highway, Plattsburgh NY 12901" will be revised to "ADDRESS: 33 McKinley Avenue, Plattsburgh, NY 12901"

Jade Garden Chinese Restaurant, located at 33 McKinley Avenue, in the City of Plattsburgh, has a history of persistent and repeat violations, which is a violation of Article 11 of the Clinton County Sanitary Code and Subpart 14-1 of the New York State Sanitary Code.

On December 20, 2022, the CCHD conducted an Enforcement Office Conference with the operator of the facility (Carol Cheng) to review a recent facility inspection violation, violation fine, and a Draft Stipulation (STIP) Agreement.



On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$500.00 be paid, with the following Conditions being required:

1. To operate the food service in accordance with New York State Sanitary Code Subpart 14-1.
2. To correct all deficiencies/violations within 120 days of signed Stipulation Agreement.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$2,250.00 and the fine agreement was \$500.00 (with above listed Conditions applicable).

Resolution #4 – Stafford Middle School Pool Stipulation Agreement

Mr. Bowen made a motion, seconded by Dr. Desmangles, motion carried in favor of the Stafford Middle School Stipulation Agreement, with the following word change:

The Stafford Middle School Pool, located at 15 Broad Street, in the City of Plattsburgh, has a history of persistent and repeat violations, which is a violation of Article 14 of the Clinton County Sanitary Code and Subpart 6-1 of the New York State Sanitary Code.

On December 20, 2022, the CCHD conducted an Enforcement Office Conference with the Town to review the facility's operating history, violation fine, and a Draft Stipulation (STIP) Agreement.

On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$1, 000.00 be assessed, which has been modified to \$250.00, with the following Conditions being required:

1. To operate the pool in accordance with New York State Sanitary Code Subpart 6-1.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$1,000.00 and the fine agreement was \$250.00 {with above listed Conditions applicable).

Resolution #5 – Peru Rod and Gun Club Stipulation Agreement

Dr. Spees made a motion, seconded by Dr. King, motion carried in favor of Peru Rod and Gun Club's Stipulation Agreement.

The Peru Rod & Gun Club, located at 136 Peru Rod & Gun Club Road, in the Town of Peru, has a history of persistent and repeat violations, which is a violation of Article 8 of the Clinton County Sanitary Code and Subpart 5-1 of the New York State Sanitary Code.

On December 22, 2022, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violation, violation fine, and a Draft Stipulation (STIP) Agreement.

On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$250.00 be paid, with the following Conditions being required:



1. The operator must operate the water system in accordance with the state of New York Title 10. Department of Health Chapter 1 State Sanitary Code Part 5 Drinking Water Supplies Subpart 5-1 Public Water Systems.
2. To collect monthly total coliform samples for a minimum of twelve (12) months and yearly nitrate sample.
3. To submit sample results and operation reports to the Department by the 10th of each month.
4. To communicate with the CCHD regarding any planned events and operation of the food service.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$500.00 and fine agreement was \$250.00 (*with above listed Conditions applicable*).

Resolution #6 – Sundance Motel Stipulation Agreement

Mr. Bowen made a motion, seconded by Dr. King, motion carried in favor of Sundance Motel’s Stipulation Agreement.

The Sundance Motel, located at 7130 Route 9, in the Town of Plattsburgh, has a history of persistent and repeat violations, which is a violation of Article 12 of the Clinton County Sanitary Code and Subpart 7-1 of the New York State Sanitary Code.

On December 21, 2022, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violation, violation fine, and a Draft Stipulation (STIP) Agreement.

On January 23, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$0.00 be assessed, with the following Conditions being required:

1. To operate the temporary residence in accordance with New York State Sanitary Code Subpart 7-1.
2. To designate a backup onsite manager / person-in-charge in the absence of the facility owner/operate. The backup onsite manager shall be responsible for the facility while the owner/operator is not onsite.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$500.00 and the fine agreement was \$0.00 (*with above listed Conditions applicable*).

Resolution #7 – Health Care Services Division Fee Schedule

Dr. King made a motion, seconded by Dr. Spees, motion carried in favor of the Health Care Services Fee Schedule. The establishment of fees is permitted to offset expenses yet not be a barrier to public health interventions.



Resolution #9 – Health Care Services Division Professional Advisory Committee Re-appointments

Dr. King made a motion, seconded by Dr. Desmangles, motion carried in favor of Health Care Services Division Professional Advisory Committee re-appointments:

Christa VanCour Children’s Services Coordinator 133 Margaret Street Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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Susan Sand Assistant Director for Medical Services 101 Broad Street Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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Scott McDowell Children’s Services Program Specialist 130 Arizona Avenue Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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Timothy Simonette Principal Public Health Sanitarian 133 Margaret Street Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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Mandy Snay Director of Health Planning and Promotion 133 Margaret Street Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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Jennifer Trudeau Quality Coordinator 133 Margaret Street Plattsburgh, NY 12901	Re-appointment 4 year term December 2026
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DISCUSSION ITEMS

Board of Health picture – schedule date/time

Members present determined that the Board of Health picture will be done on April 17, 2023 at 6:00 pm. Ms. Hemingway will contact KenBrodeur Photography to schedule.

Environmental Health and Safety Division Fine Policy review

Members were provided with a copy of the Environmental Health and Safety Division Fine Policy. Members present asked Mr. Davies to review and revise the policy for discussion at the April 17, 2023 meeting.

REPORTS

- Health Information Consultant 11/4/22 Report and Corrective Action Plan
- Health Department Report December 2022 and January 2023, including November and December Communicable Disease Report 2022
- Director’s Report for November and December 2022



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Public Health

- Rabies Report November and December 2022
- Community Health Assessment 2022-2024 -
http://www.clintonhealth.org/pdf%20files/CHA_CHIP.pdf

NON-VOTING ITEMS:

- CCHD Annual Report 2021
- WIC Highlights January 2023
- Environmental Health and Safety Professional Advisory Committee agenda 12/9/22 and minutes 9/16/22
- Public Health Connection January 2023
- Press Republican & Sun News Articles for October

o COVID-19 TESTING LOCATIONS	Dates: 7, 13
o COVID-19 VACCINE CLINICS	7, 13
o CVPH doctor worried over future of COVID	7
o There still should be concern about COVID	8
o City of Plattsburgh issues boil water order	9, 13
o City of Plattsburgh boil order lifted	16
o Flu cases straining schools, hospitals	20

NEW BUSINESS/OLD BUSINESS

Mr. Miller stated that Mr. Sisson’s evaluation was due. Mr. Sisson stated that the Progress Report schedule has changed in the policy and procedure has changed the progress report is not due until 12 months. Mr. Bowen made a motion, seconded by Dr. Desmangles to complete the evaluation/progress report at 12 months of employment.

Mr. Sisson asked members present about presentations by staff and what topics they would like presented. Mr. Miller stated that he would like to have a 10 minute presentation on different programs that the Health Department offers and members present agreed.

ADJOURNMENT

Dr. Spees made a motion to adjourn the meeting at 8:50 pm, seconded by Mr. Bowen, passed unanimously.

Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

JS/eah

Endorsed by,



George Miller, RN; President
Clinton County Board of Health



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BOARD OF HEALTH MEETING MINUTES February 27, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:02 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; Edward Garrow; George Miller, RN, President; Erin Spees, MD; Gilbert Desmangles, MD and Victor Ludewig, MD, Vice President

Members Excused:

Rick Potiker, Legislative Liaison and Rebecca King, VMD

Members Absent:

Lynn Howard, BSN and Patrick Bowen

Staff Present:

Ryan Davies, Director/Engineer of Environmental Health and Safety; Mandy Snay, Director of Health Planning and Promotion and Ellen Hemingway, Office Manager

Invitation to Address the Board

No one was present to Address the Board.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

Acceptance of Minutes of January 23, 2023

Dr. Spees made a motion, seconded by Dr. Demangles, motion carried to accept the minutes of January 23, 2023.

PRESENTATIONS

Health Planning and Promotion: Connecting Theory, Behavioral Economics and Applied Public Health by Mandy Snay, Director of Health Planning and Promotion

Ms. Snay presented an overview of the Health Planning and Promotion (HPP) Division. HPP specializes in community engagement and community health education, focusing on non-communicable diseases (NCD). They are dedicated to changing the context as which health-related decisions are made and making healthy choices easy, accessible choices for all residents.

Almost $\frac{3}{4}$ of all deaths in the world are NCD. *NCDs are one the greatest health and development challenges of this century... Too often they are overlooked and underfunded because their health and financial impacts are misunderstood and underestimated.* [Invisible Numbers. WHO; 2022](#)

HPP happily exists right here.

How do we do it?

Theories of health behavior and change (how people change)

- Health Belief Model, Theory of Self Efficacy, Theory of Reasoned Action, Stages of Change, Social Cognitive Theory, Theory of Planned Behavior, and others

Behavioral Economics (why people change)

- Behavioral economics* uses an understanding of human psychology to account for why people deviate from rational action when they're making decisions.

Models for contemporary public health practice (inclusive, equitable and upstream approaches to health)

- Health Impact Pyramid, Health in All Policies, Public Health 3.0, Policy/Systems/Environmental Change, etc.

CCHD
Clinton County HEALTH Department

HPP Services, Programs, Activities

Health Education

- Nutrition & health information sessions
- Public health detailing & Professional education events
- Traditional & Social media messaging campaigns

Community Engagement

- Multi-sector coalitions
 - Clinton County Breastfeeding Coalition
 - The School T.A.B.L.E.
 - Action for Health Consortium
- Community Assessment & Improvement Planning
- Health focused events, social marketing
- Virtual & Interactive learning opportunities

Changing the Context

- Policy & Systems
 - Breastfeeding Friendly
 - Complete Streets
 - School Wellness
 - Worksite Wellness
 - Food Waste Reduction
 - Healthy Donations
 - Nutrition Incentive Programs
- Built Environment
 - Placemaking & Accessibility
 - Trails
 - Complete/ Safe streets
 - Healthy Choice labeling
 - Food scraps recycling
 - Sun Safety

Team Overview

- Multi-disciplinary team; half supported through by competitive grant funding
- Successes shared at 8 state/ national conferences or training since 2017
 - Model Practice Award in 2017 (NACCHO)
 - Promising Practice Award in 2020 (NACCHO)

CCHD
Clinton County HEALTH Department



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Public Health

City Motel Update by Ryan Davies, Director/Engineer of Environmental Health and Safety Division

Mr. Davies distributed a stipulation agreement to members present. Inspection Reports document several violations. He stated that he has an upcoming enforcement meeting with the owners of this facility and he wanted to review the proposed stipulation agreement with the Board of Health members. Mr. Davies recommends City Motel should close the facility for a minimum of (1) month in order to finalize all construction, address all violations, and exterminate all pests/vermin.

Members present asked questions and unanimously approved the stipulation agreement terms.

Open Meetings Law (OML) Frequently Asked Questions

Mr. Sisson provided members present with a copy of the Open Meetings Law (OML) Frequently Asked Questions. Member's present asked questions and Mr. Sisson responded to all.

RESOLUTIONS

Resolution #8 – Environmental Health and Safety Division Professional Advisory Committee Appointments/Reappointments

Mr. Garrow made a motion, seconded by Dr. Ludewig, motion carried in favor of the Environmental Health and Safety Division Professional Advisory Committee Appointment/Reappointments as follows:

Courtney Tetrault, Peru Water/Sewer Superintendent Water/Sewer Garage 10 Cross Street Peru, NY 12972	Reappointment 4 year term January 2026
Erik Eaglefeather, DVM, Veterinarian 957 Hardscrabble Road Cadyville, NY 12918	Reappointment 4 year term January 2026
Jason Fuller, Vice President, ST Contractor Fuller Excavating Inc. 8 Chesterfield, P.O. 386 Keeseville, NY 12944	Reappointment 4 year term January 2026
Colin Fuss, Assistant Professor SUNY Plattsburgh – Environmental Science Dept. 101 Broad Street Plattsburgh, NY 12901	Appointment 4 year term January 2026
Mike Coon, P.E. AEDA, P.C. 1246 State Route 3 Plattsburgh, NY 12901	Reappointment 4 year term January 2026
Steve Imhoff, CEO Town of Plattsburgh 151 Banker Road Plattsburgh, NY 12901	Reappointment 4 year term January 2026



Shannon Thayer, Planning Dept.
Clinton County Planning Dept.
135 Margaret Street
Plattsburgh, NY 12901

Appointment
4 year term
January 2026

Resolution #10 – Environmental Health and Safety Division Fee Schedule Revision

Dr. Spees made a motion, seconded by Dr. Ludewig, motion carried in favor of Environmental Health and Safety Division Fee Schedule Revision effective March 1, 2023.

REPORTS

Health Department Report February 2023, including Communicable Disease Report January

Members were provided with a copy of the Health Department Report for February 2023. Mr. Sisson highlighted items in the report.

Director’s Report January 2023

Members were provided with a copy of the Director’s Report for January 2023.

Rabies Report – January 2023

Members were provided with a copy of the Rabies Report for January 2023.

Eat Smart Waste Less Clinton County Report 2019-2022

Members were provided with a copy of the Eat Smart Waste Less Clinton County Report 2019-2022.

NON-VOTING ITEMS

Non-Voting Items

- Action For Health minutes 1/11/23
 - Health Care Services Quality Assurance agenda 2/1/23 and minutes 11/2/22
 - Health Care Services Professional Advisory Committee agenda 2/16/23 and minutes 11/17/22
 - CCHD Corporate Compliance Meeting Minutes 9/14/22 and draft 12/13/22
 - Agency Meeting Minutes 1/25/23
 - Winter Safety Guide
 - Press Republican & Sun News Articles for January
- | | | |
|---|--------|----|
| COVID-19 TESTING LOCATIONS | Dates: | 4 |
| COVID-19 VACCINE CLINICS | | 4 |
| Counties give last 2022 COVID updates | | 4 |
| Boil orders lifted, issued in Champlain | | 12 |
| Healthy Neighborhoods Program to target City of Plattsburgh residents | | 14 |



Community Resources in the Adirondack Region For the COVID-19 Impact!	21
Health Depts. release community health assessments	27
Essex Co. reports 2 COVID deaths, numbers remaining steady	3
Boil Water Order issued in city	3
MEETING Clinton County Board of Health	6, 13, 20
Healthy Neighborhoods Program targeting City residents	11

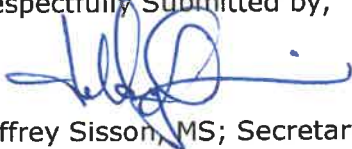
NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT

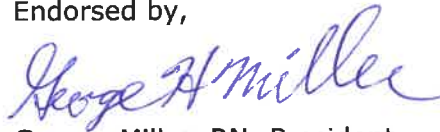
Dr. Spees made a motion to adjourn the meeting at 8:24 pm, seconded by Dr. Desmangles, passed unanimously.

Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

Endorsed by,



George Miller, RN; President
Clinton County Board of Health

JS/eah





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BOARD OF HEALTH MEETING MINUTES March 20, 2023

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ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:02 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; Edward Garrow; George Miller, RN, President; Gilbert Desmangles, MD; Patrick Bowen; Rick Potiker, Legislative Liaison; Rebecca King, VMD and Victor Ludewig, MD, Vice President

Members Excused:

Erin Spees, MD

Members Absent:

Lynn Howard, BSN

Staff Present:

Ryan Davies, Director/Engineer of Environmental Health and Safety; Debra Tackett, Director of Health Care Services and Ellen Hemingway, Office Manager

Invitation to Address the Board

No one was present to Address the Board.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

Acceptance of Minutes of February 27, 2023

Mr. Potiker made a motion, seconded by Dr. Ludewig, motion carried to accept the minutes of February 27, 2023.

PRESENTATIONS

Health Care Services Division Overview by Debra Tackett, Director of Health Care Services

Ms. Tackett presented an overview of the Health Care Services (HCS) Division. HCS specializes in implanting primary and secondary interventions to positively impact the health of our community. A copy of the presentation is attached.

RESOLUTIONS

Resolution #11 – Climate Change and Health Adaptation Projects Grant Application and Acceptance

Mr. Potiker made a motion, seconded by Dr. King, motion carried in favor of the Climate Change and Health Adaptation Projects Grant Application and Acceptance. Funding from this Grant will be used to support interim continuation of educational and health policy work addressing food waste reduction. CCHD will complete a focused educational campaign addressing identified knowledge and skill gaps related to food waste reduction and recycling and provide technical assistance to consumer facing businesses in establishing food waste reduction/recycling policies. This quick project is an opportunity to gain additional valuable insights from business partners that can be used to refine this process before expanding across the county.

The Grant Revenue is \$3,000 and the period is 03/01/23 – 07/31/23. The Clinton County Board of Health authorizes the Health Department to apply for and accept the Climate Change and Health Adaptation Projects Grant.

Resolution #12 – AAP Gun Safety, Injury, and Violence Prevention Community Grant Application

Mr. Garrow made a motion, seconded by Dr. King, motion carried in favor of the AAP Gun Safety, Injury, and Violence Prevention Community Grant Application. Funding from this grant will be used to support a firearm safety program aimed at preventing gun violence and unintended injuries. The program will educate local health, social and human services professionals on firearm storage, related legislation and local resources to assist families in practicing responsible gun ownership. A majority of funds will be used to purchase a variety of gun locks that can be distributed directly to families through community based organizations and partners, eliminating barriers to this type of safety device.

The Grant Revenue is \$15,000 and the period is 04/01/23 – 12/31/23. The Clinton County Board of Health authorizes the Health Department to apply for the AAP Gun Safety, Injury, and Violence Prevention Community Grant Application.

Resolution #13 – City Motel Stipulation Agreement

Mr. Bowen made a motion, seconded by Mr. Potiker, motion carried in favor of the City Motel Stipulation Agreement. A review of the operating history of the City Motel (aka "Maken Motel"), located at 7091 Route 9, in the Town of Plattsburgh, shows a recent history of persistent



violations of Article 12 of the Clinton County Sanitary Code and Subpart 7-1 of the New York State Sanitary Code.

On March 8, 2023, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On March 20, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$6,000.00 be paid, with the following Conditions being required:

1. To present a plan by April 1, 2023 to finalize all construction, address all violations, and exterminate all pests/vermin. The plan shall include detailed information on how the facility will operate to ensure the facility is in compliance with Subpart 7-1 and the New York State Building Code.
2. To provide a plan for onsite management of the facility to ensure the facility can operate in compliance with Subpart 7-1. The onsite management shall not be residents of the facility. Onsite management shall be at the facility for normal business hours and be responsible for compliance with Subpart 7-1. The Onsite Manager shall have the authority to control the premises, provide or direct maintenance, check in patrons, maintain logs, etc.
3. To hire a Certified Pest Control Management Company to evaluate the entire facility and provide a recommendation to the Facility and CCHD on how to exterminate the pests/vermin onsite throughout the facility by April 1, 2023. All visits shall be documented and verification of any extermination or site visit shall be sent to the CCHD by the 15th of each month. **If any rooms are documented to have pests/vermin, occupancy of these rooms shall be prohibited.**
4. To provide adequate refuse storage, handling, and disposal with adequate facilities and collection frequency to prevent any refuse storage outside the dumpster enclosure.
5. To prepare and utilize a tenant/lease agreement for each occupant. The agreement, at a minimum, shall have facility rules (i.e., no pets, clean rooms, etc.) and statement regarding periodic room inspections (i.e., weekly).
6. To provide adequate inspection and cleaning of all rooms (if necessary) at a frequency not to exceed one (1) week. During the inspection, the Operator shall verify that the rooms are in accordance with any applicable codes, including working smoke alarms, functioning plumbing fixtures, and structurally safe premises.
7. To provide adequate logs that document maintenance activities, inspection, cleaning, patrons, length of stays, etc.
8. That Patrons shall not occupy rooms for more than 180 days, unless the facility has obtained the necessary approval from the Town of Plattsburgh to operate the specific rooms as apartments.
9. To address all Building Code and Property Maintenance violations cited by the Town of Plattsburgh.
10. That the facility will be operating in accordance with New York State Sanitary Code Subpart 7-1 and Clinton County Sanitary Code Article 12.
11. **Violations of any terms of this Stipulation Agreement shall result in revocation of this Agreement, which may result in immediate revocation of the facility permit.**

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$6,000.00 and the fine agreement was \$6,000.00 (Stipulation Agreement with required Compliance Schedule).



Resolution #14 – Sonis Mart Stipulation Agreement

Mr. Garrow made a motion, seconded by Mr. Bowen, motion carried in favor of the Sonis Stipulation Agreement. A compliance check was performed on February 15 and 16, 2023 to monitor compliance with Article 13-F, the New York State Adolescent Tobacco Use Prevention Act (ATUPA) and at that time approximately 510 prohibited flavored vape products available for sale were inventoried at the establishment known as Sonis Mart located in Plattsburgh, NY.

Resolution #11, dated February 25, 2008, approved the adoption of unanimous consent resolutions that are for first time Adolescent Tobacco Use Prevention Act (ATUPA) offenses.

The Clinton County Board of Health accepted the Agreement. The Assessed Fine was \$2,500.00 and Fine Agreement was \$2,500.00 (Stipulation Agreement with required Compliance Schedule).

Resolution #15 – Kwick Stop Stipulation Agreement

Dr. Ludewig made a motion, seconded by Mr. Bowen, motion carried in favor of the Kwick Stop Stipulation Agreement. A compliance check was performed on February 16, 2023 to monitor compliance with Article 13-F, the New York State Adolescent Tobacco Use Prevention Act (ATUPA) and at that time approximately 585 prohibited flavored vape products available for sale were inventoried at the establishment known as Kwick Stop Route 3 located in Plattsburgh, NY.

Resolution #11, dated February 25, 2008, approved the adoption of unanimous consent resolutions that are for first time Adolescent Tobacco Use Prevention Act (ATUPA) offenses.

The Clinton County Board of Health accepted the Agreement. The Assessed Fine was \$3,000.00 and Fine Agreement was \$3,000.00 (Stipulation Agreement with required Compliance Schedule).

REPORTS

Health Department Report March 2023, including Communicable Disease Report January

Members were provided with a copy of the Health Department Report for March 2023. Mr. Sisson highlighted items in the report.

Director’s Report February 2023

Members were provided with a copy of the Director’s Report for February 2023.

Rabies Report – February 2023

Members were provided with a copy of the Rabies Report for February 2023.

NON-VOTING ITEMS

Non-Voting Items

- Press Republican & Sun News Articles for February Dates:
- CCHD releases 2022-24 Community Health Assessment 4
- AVCS students grow fresh veggies indoors 8



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Public Health

City FD pilots food scrap collection program	13
Local Health Depts. shifting gears	14
City Fire Department pilots food scrap collection program	15
COMMUNITY CALENDER MEETING Clinton County Board of Health	17, 24

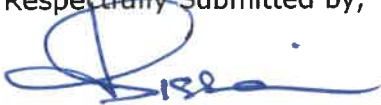
NEW BUSINESS/OLD BUSINESS

Discussion was held on member attendance.

ADJOURNMENT

Mr. Bowen made a motion to adjourn the meeting at 8:21 pm, seconded by Dr. Desmangles, passed unanimously.

Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

Endorsed by,



George Miller, RN; President
Clinton County Board of Health

JS/eah



“Working Together for a Healthier Community”



Public Health

HEALTH CARE SERVICES DIVISION

Implementing Primary and Secondary Interventions to Positively Impact
the Health of Our Community



What We Do

IMMUNIZATION PROGRAM - Core Public Health and IAP grant funded – Article 6

- HCS is designated as a Diagnostic and Treatment Center (D&T) under NYS law
- State Programs: Vaccine for Children and Adults (VFC and VFA)
- Public funded vaccines (CCHD budget)

COMMUNICABLE DISEASES – Core Public Health – Article 6

- STD Prevention and Treatment – Contracted services with Planned Parenthood

LHCSA (License Home Care Services Agency) – Article 36

- Lead Poison Prevention Program
- Home Visiting Program
- Children and Youth with Special Health Care Needs

CHILDREN'S DEVELOPMENT PROGRAMS

- Early Intervention – Article 25
- Preschool – Article 89

CLIA Waived Laboratory

- Capillary lead screening, Hemoglobin screening, HIV testing, COVID testing



We Do It Like This



Immunization –205 Vaccine clinics in 2022 (~4/wk)

- Target populations include migrant farms, senior housing, OPWDD/ARC clients, low income housing communities
- Reached all corners of the county with COVID vaccine PODs
- COVID vaccine PODs at all school districts in county
- Community Monkeypox PODs including at the Pride Parade 2022
- Provide mandated school vaccines to uninsured/underinsured children and immigrant children through the VFC program
- IQIP (Immunization Quality Improvement for Providers) audits of pediatric vaccine providers
 - The purpose of IQIP is to promote and support the implementation of provider-level strategies designed to help increase on-time vaccination of children and adolescents.
- Audit adult providers, schools and preschools for compliance



And This

Communicable Disease investigations

- Rabies in collaboration with EHS – Animal bites must be reported immediately; CCHD provides rabies vaccines
- Tuberculosis – Must be reported immediately, nurse starts investigation in conjunction with NYSDOH, CCHD RN must provide DOT (Direct Observation of Treatment)
 - Watch patient swallow the medication, document visit, answer question/patient education, notify provider of any side effects, help patient keep appointments, connect patient with social services and/or transportation
- Food borne diseases in collaboration with EHS – obtain food diaries, contacts, report to NYSDOH, surveillance of further related positive cases
 - 50 persons infected with salmonella from cross-contamination of food served at picnic
- Licensed Home Care Services Agency (LHCSA)
 - Home visiting program- Postpartum visits to new moms providing newborn support and education including breastfeeding support
- Lead Poisoning Prevention Program (LPPP) – Collaboration with EHS – Home visit to assess child with elevated lead levels, report to NYSDOH, monitor of compliance with treatment/appointments



And This

- **Early Intervention Program (EIP) (ages 0-3 years)**
 - Home visits to assessment child 0-3years for developmental delays/disabilities
 - Case load average – 41
 - Total number of children on roster – 229
 - Developed Ethics Committee including community stakeholders to address issues surrounding provider capacity and lack of available services
- **Special Education Services for Preschool Children (ages 3-5 years)**
 - Number of children on roster – 284
 - Annual reviews IEP on each child to develop plan for next school year
- **Other activities**
 - Partner Nurse Program
 - Visits to Pediatric, Adult and OB providers
 - Fluoride Varnish program – Children’s dental caries prevention program – 0-6years
 - Educate/encourage/follow-up with providers to participate in the program





Clinton County Health Department Board of Health

133 Margaret Street, Plattsburgh, New York 12901-2968

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Fax: (518) 565-4717

Website: www.ClintonHealth.org

BOARD OF HEALTH MEETING MINUTES April 17, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

All members were present for the annual portrait taken by Ken Brodeur Photography.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:00 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; Edward Garrow; George Miller, RN, President; Gilbert Desmangles, MD; Patrick Bowen; Rick Potiker, Legislative Liaison; Rebecca King, VMD; Erin Spees, MD; Lynn Howard, BSN and Victor Ludewig, MD, Vice President

Staff Present:

Ryan Davies, Director/Engineer of Environmental Health and Safety and Ellen Hemingway, Office Manager

Invitation to Address the Board

No one was present to Address the Board.

Acceptance of Minutes of March 20, 2023

Mr. Potiker made a motion, seconded by Dr. Spees, motion carried to accept the minutes of March 20, 2023.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

PRESENTATIONS

Environmental Health and Safety Division Overview by Ryan Davies, Director/Engineer of Environmental Health

Mr. Davies presented an overview of the Environmental Health and Safety (EHS) Division. EHS regulates approximately 880 operations. These include:

- Lead Poisoning Control
- Public Water Supplies
- Sewage Treatment Systems
- Realty Subdivisions
- Food Service Establishments
- Temporary Residences (Hotels/Motels)
- Mobile Home Parks
- Bathing Facilities (Beaches/Pools)
- Nuisance Complaints
- Rabies Prevention
- Emergency Preparedness
- Communicable Disease
- Migrant Farmworker Housing
- Agricultural Fairs
- Children's Camps
- Campgrounds
- Mass Gatherings
- Smoking Restrictions/ATUPA
- Healthy Neighborhoods
- Tanning Facilities
- Cooling Towers (New)
- Tattoo & Body Piercing (future)

A copy of the presentation is attached.

RESOLUTIONS

Resolution #16 – James Sayward – Failed Sewage Treatment System

Dr. Spees made a motion, seconded by Mr. Bowen motion carried in favor of the James Sayward Failed Sewage Treatment System Stipulation Agreement. James Sayward, located at 881 State Route 22B, in the Town of Schuyler Falls, has a failed sewage treatment system with sewage on the surface of the ground, which is a violation of Article 9 of the Clinton County Sanitary Code.

On March 23, 2023, the CCHD conducted an Enforcement Office Conference with the property owner to review the violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On April 17, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that No Fine be assessed, with the following Conditions being required:

1. To hire a New York State Licensed Professional Engineer by April 1, 2023 to design a replacement sewage treatment system and submit plans to the Clinton County Health Department for approval.



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Public Health

2. To construct the replacement sewage treatment system and have the Clinton County Health Department inspection and approve the system by April 15, 2023.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$250.00 and the fine agreement was \$0.00 (*with above listed Conditions applicable*).

DISCUSSION ITEMS

EHS Fine Policy

Mr. Potiker made motion, seconded by Ms. Howard to approve the EHS Fine Policy with the following revisions:

- Removed "via certified mail" from Section 3.1.1
- Replaced "at least" with approximately in Section 3.1.4
- Added "unless otherwise approved by the BOH" to Section 3.3

Director of Public Health Evaluation

Mr. Miller stated that Mr. Sisson's 12 month evaluation will be due in May. He will facilitate the evaluation process, using the Performance Evaluation for Clinton County Department Heads. He will email the evaluation template to Board of Health members, Mr. Zurlo, CCHD Directors and Supervisors, Linda Beers, Director of Public Health in Essex County Public Health (Jeff's mentor) and Wendell Hughes, Legislator and Health Committee Chairperson. The due date will be 5/5/23, all remarks will be combined and he will develop the final evaluation.

SharePoint Site Access

Mr. Sisson stated that the County has upgraded to Microsoft 365. In order to access the SharePoint site, members would have to create an email with a @hotmail.com account or a @outlook.live.com account. Discussion was held on the need for SharePoint access. Members present agreed to discontinue the use of SharePoint and to receive items via email.

Board of Health Spring Symposium 5/4/23

Mr. Sisson distributed information on the Board of Health Spring Symposium scheduled for 5/4/23. The Health Department has paid for the All Board/Staff member's rate to allow for more participants. Ms. Hemingway will register all attendees and arrange for payment to be made.

June Meeting Attendance

Mr. Sisson stated that Mr. Miller will not be in attendance and asked that Dr. Ludewig be available to facilitate the meeting. Dr. Ludewig agreed to facilitate the meeting.

REPORTS

Maken Motel Update by Ryan Davies, Director/Engineer of Environmental Health and Safety Division

Mr. Davis stated that a meeting was held with representatives from the CCHD, Department of Social Services, and Town of Plattsburgh, to discuss the issues at this facility. Mr. Davies will pursue enforcement of the Sanitary Code violations.



Positive Tuberculosis Case

Mr. Sisson updated members present on an active positive Tuberculosis case.

Health Department Report April 2023, including Communicable Disease Report March

Members were provided with a copy of the Health Department Report for April 2023. Mr. Sisson highlighted items in the report.

Director’s Report March 2023

Members were provided with a copy of the Director’s Report for March 2023.

Rabies Report – March 2023

Members were provided with a copy of the Rabies Report for February 2023.

NON-VOTING ITEMS

Non-Voting Items

- Public Health Connection Newsletter April 2023
- WIC Highlights April 2023
- Clinton County Multi-Agency Coordination Group Summary 2021
- Health Care Services Professional Advisory Committee minutes 2/16/23
- Health Care Services Quality Assurance minutes 2/1/23
- Press Republican & Sun News Articles for March

Dates:
4
10, 17

 - o City FD pilots food scrap collection program
 - o COMMUNITY CALENDAR MEETING

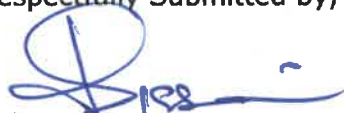
NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT


Mr. Bowen made a motion to adjourn the meeting at 8:01 pm, seconded by Dr. Ludewig, passed unanimously.

Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

Endorsed by,



George Miller, RN; President
Clinton County Board of Health

JS/eah



“Working Together for a Healthier Community”



Public Health

Environmental Health & Safety Division Overview

Updated Division Breakdown

- ▶ **Clinton County Health Department - Environmental Health & Safety Division**
 - ▶ Director/Engineer of Environmental Health & Safety
 - ▶ Principal Sanitarian
 - ▶ (2) Senior Sanitarians
 - ▶ (5) Full-time Sanitarians
 - ▶ (1) Part-time Sanitarian (21 hrs/week)
 - ▶ (1) Technician (Healthy Neighborhoods)
 - ▶ (1) Public Health Educators
 - ▶ (2) Administrative Staff

Programs

Approx. 880 Regulated Operations

- ▶ Lead Poisoning Control
- ▶ Public Water Supplies
- ▶ Sewage Treatment Systems
- ▶ Realty Subdivisions
- ▶ Food Service Establishments
- ▶ Temporary Residences (Hotels/Motels)
- ▶ Mobile Home Parks
- ▶ Bathing Facilities (Beaches/ Pools)
- ▶ Nuisance Complaints
- ▶ Rabies Prevention
- ▶ Emergency Preparedness
- ▶ Communicable Disease
- ▶ Migrant Farmworker Housing
- ▶ Agricultural Fairs
- ▶ Children's Camps
- ▶ Campgrounds
- ▶ Mass Gatherings
- ▶ Smoking Restrictions/ATUPA
- ▶ Healthy Neighborhoods
- ▶ Tanning Facilities
- ▶ Cooling Towers (New)
- ▶ Tattoo & Body Piercing (future)

Rabies Prevention

- ▶ Focuses on human rabies prevention.
- ▶ Physicians submit required bite reports to EHS
- ▶ EHS investigation includes:
 - ▶ Monitor animals for 10 day confinement
 - ▶ Test animal specimens if confinement cannot be achieved (49 specimens tested in 2022)
 - ▶ Package and ship animal specimens to the lab
 - ▶ Purpose to decide if post-exposure shots are needed
 - ▶ Bat exposures
- ▶ If exposure is determine and no animal is available or animal tests positive, we authorize shots and give it to HCS. County pays for shots if health insurance doesn't cover
- ▶ EHS works with local dog control officers, USDA, and local vets
- ▶ Highest priority in summer months. Goal to determine exposure in less than 10 days.

Children's Camps

- ▶ Regulate 6 camps - 3 overnight and 3 day camps
- ▶ Children's camp has 2 activities or more. Single activities (i.e., basketball camp) is not jurisdictional.
- ▶ 2 inspections: pre-op and regular/in-session
- ▶ Major review of camp plans, activities, medical, background checks of workers, etc. - takes weeks in spring before camp opening
- ▶ Multiple permitted operations - beaches, pools, food, water systems, sewage, etc.
- ▶ Injury logs required to be submitted (broken bones, medical, etc.)
- ▶ Detailed inspections - safety, electrical, exits, activities - very comprehensive

Agricultural Fairgrounds

- ▶ Clinton County Fairgrounds includes:
 - ▶ Campground
 - ▶ Water System
 - ▶ Sewage Systems
 - ▶ Temporary Food Permits (approx. 20-25)
- ▶ Inspect entire premises
- ▶ Co-inspect with Town of Plattsburgh Codes
- ▶ Conducts pre-event meeting with all involved parties

Beaches/ Pools

- ▶ 10 permitted beaches
- ▶ 44 permitted pools
- ▶ Requires bi-annual safety plan review
- ▶ Annual inspections
- ▶ Check chemistry for pools, pool filtration, and pool safety
- ▶ Beaches required to submit water quality samples
- ▶ Beaches required to report any suspect Harmful Algal Blooms

Questions?



Clinton County Health Department Board of Health

133 Margaret Street, Plattsburgh, New York 12901-2968

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BOARD OF HEALTH MEETING MINUTES May 15, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:05 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; George Miller, RN, President; Gilbert Desmangles, MD; Rick Potiker, Legislative Liaison; Rebecca King, VMD; Victor Ludewig, MD, Vice President and Lynn Howard, BSN

Members Excused:

Patrick Bowen

Members Absent:

Edward Garrow and Erin Spees, MD

Staff Present:

Ryan Davies, Director/Engineer of Environmental Health and Safety

Invitation to Address the Board

No one was present to Address the Board.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

Acceptance of Minutes of April 17, 2023

Mr. Potiker made a motion, seconded by Dr. Ludewig, motion carried to accept the minutes of April 17, 2023.

PRESENTATIONS

Strategic Plan Update by Jeffrey Sisson, Director of Public Health

Mr. Sisson presented an overview of the Strategic Plan progress for the Health Department. The 2023 – 2028 Strategic Plan process began in February of 2022. The employee input event was held on March 31st and April 3rd. A copy of the presentation is attached.

RESOLUTIONS

Resolution # 17 - Plattsburgh Vape Co. ATUPA Minor Sale Stipulation Agreement

Dr. King made a motion, seconded by Dr. Desmangles, motion carried in favor of the Plattsburgh Vape Co. ATUPA Minor Sale Stipulation Agreement. A compliance check was performed on March 23, 2023 to monitor compliance with Article 13-F, the New York State Adolescent Tobacco Use Prevention Act (ATUPA) and at that time a person under the age of 21 was able to purchase tobacco products at the establishment known as Plattsburgh Vape Co. located in Plattsburgh, NY.

Resolution #11, dated February 25, 2008, approved the adoption of unanimous consent resolutions that are for first time Adolescent Tobacco Use Prevention Act (ATUPA) offenses.

The Assessed Fine was \$300.00, the Assessed Surcharge was \$250.00 and the Fine Agreement was \$550.00.

Resolution # 18 - Up In Smoke ATUPA Minor Sale Stipulation Agreement

Dr. King made a motion, seconded by Dr. Desmangles, motion carried in favor of the Up In Smoke ATUPA Minor Sale Stipulation Agreement. A compliance check was performed on March 23, 2023 to monitor compliance with Article 13-F, the New York State Adolescent Tobacco Use Prevention Act (ATUPA) and at that time a person under the age of 21 was able to purchase vapor products at the establishment known as Up In Smoke, located in Plattsburgh, NY.

Resolution #11, dated February 25, 2008, approved the adoption of unanimous consent resolutions that are for first time Adolescent Tobacco Use Prevention Act (ATUPA) offenses.

The Assessed Fine was \$300.00, the Assessed Surcharge was \$250.00 and the Fine Agreement was \$550.00.

Resolution # 19 - Island Vybz ATUPA Minor Sale Stipulation Agreement

Dr. King made a motion, seconded by Dr. Desmangles, motion carried in favor of the Island Vybz ATUPA Stipulation Agreement. A compliance check with Article 13-F, the New York State Adolescent Tobacco Use Prevention Act (ATUPA). At that time a person under the age of 21 was able to purchase tobacco products at the establishment known as Island Vybz, located in Plattsburgh, NY.



Resolution #11, dated February 25, 2008, approved the adoption of unanimous consent resolutions that are for first time Adolescent Tobacco Use Prevention Act (ATUPA) offenses.

The Assessed Fine was \$300.00, the Assessed Surcharge was \$250.00 and the Fine Agreement was \$550.00.

Resolution # 20 - Apple Lodge Eatery Stipulation Agreement

Mr. Potiker made a motion, seconded by Dr. King, motion carried in favor of the Apple Lodge Eatery Stipulation Agreement. Apple Lodge Eatery, located in the Town of Chazy, shows a recent history of persistent violations of Article 11 of the Clinton County Sanitary Code and Subpart 14-1 of the New York State Sanitary Code.

On May 3, 2023, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On May 15, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$1,750.00 be paid, with the following Conditions being required:

1. To operate the food service in accordance with New York State Sanitary Code Subpart 14-1.
2. To utilize food thermometers in all food preparation and document temperatures for heating and cooling processes. Documented temperatures shall be kept on file and be available for review by the CCHD.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing. The assessed fine was \$1,750.00 and the fine agreement was \$1,750.00 (Stipulation Agreement with required Compliance Schedule).

Resolution # 21 – Authorizing Strengthen Public Health Workforce and Foundational Capabilities Grant Application and Acceptance

Dr. King made a motion, seconded by Ms. Howard, motion carried in favor of the Authorizing Strengthen Public Health Workforce and Foundational Capabilities Grant Application and Acceptance. Funding from this Grant will be used to strengthen the public health workforce through hiring of public health positions, supporting retention of current staff, making upgrades to the workplace to increase employee satisfaction, provide public health training, and provide public health support services to the public health department.

The Grant Revenue is \$663,984 and the period is 04/01/23-12/31/27.

Resolution # 22 – Increasing Firearm Safety Awareness Grant Application and Acceptance

Dr. Ludewig made a motion, seconded by Dr. Desmangles, motion carried in favor of the Increasing Firearm Safety Awareness Grant Application and Acceptance. Funding from this grant will be used to purchase resources (namely gun locks) that support the practice of common behaviors known to reduce unintentional injuries in home settings related to firearms. Activities will target health, behavioral health, human service and social service professionals who interact directly with families; interventions aim to increase comfort with and self-efficacy for firearm



safety screening with clients served as well as increase awareness of common safety behaviors among Clinton County residents.

The Grant Revenue is \$2,500 and the period is 07/01/23 – 06/30/24.

DISCUSSION ITEMS

Director of Public Health Evaluation/Executive Session

Mr. Miller requested a vote to enter into Executive Session at 8:12 pm to discuss a personnel issue relating to the Director of Public Health evaluation. Dr. King made a motion, seconded by Ms. Howard.

Decision result from Executive Session was to have Mr. Miller schedule a meeting with Mr. Sisson to review his evaluation.

Mr. Miller requested a vote to exit Executive Session at 8:49 pm. Mr. Potiker made a motion, seconded by Dr. King.

REPORTS

Health Department Report April 2023, including Communicable Disease Report March

Members were provided with a copy of the Health Department Report for April 2023. Mr. Sisson highlighted items in the report.

Director's Report April 2023

Members were provided with a copy of the Director's Report for April 2023.

Rabies Report - April 2023

Members were provided with a copy of the Rabies Report for April 2023.

Non-Voting Items

- 1st Quarter Grant Report 2023
- Spring Safety Guide 2023
- Press Republican & Sun News Articles for April

Big Latch On planned for April 15	Dates:
COMMUNITY CALENDAR MEETING	Weekend of 8 and 9
City Climate Task Force aims to grow membership	7, 14
Health Department reminding residents solar digesters available	20
	21

NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT



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Public Health

Dr. Ludewig made a motion to adjourn the meeting at 8:50 pm, seconded by Dr. King, passed unanimously.

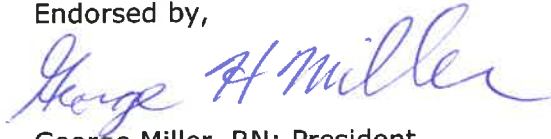
Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

JS/eah

Endorsed by,



George Miller, RN; President
Clinton County Board of Health



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BOARD OF HEALTH MEETING MINUTES August 28, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:00 PM.

Roll Call

Members Present:

Jeffrey Sisson, MS, Director of Public Health, Secretary; George Miller, RN, President; Gilbert Desmangles, MD; Rick Potiker, Legislative Liaison; Rebecca King, VMD; Victor Ludewig, MD, Vice President; Lynn Howard, BSN; Patrick Bowen and Erin Spees, MD

Members Excused:

Edward Garrow

Staff Present:

Ellen Hemingway, Office Manager; Ryan Davies, Director/Engineer of Environmental Health and Safety and Darlene DuBuke, Health Facility Comptroller

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Patrick Bowen
Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

Invitation to Address the Board

Nadeem Maken, Ramona Tarar and Roy Gamble were present to address the Board. Mr. Miller granted Ms. Tarar five minutes to speak. She distributed a two page document explaining the concerns of a conflict of interest with an employee. She asked for an investigation be conducted and that a different employee be assigned to inspect their facility, the Maken Motel.

Acceptance of Minutes of July 10, 2023

Mr. Potiker made a motion, seconded by Dr. Spees, motion carried to accept the minutes of July 10, 2023. Mr. Bowen abstained.

PRESENTATIONS

Budget 2024 Overview by Darlene DuBuke, Health Facility Comptroller

Mrs. DuBuke, Health Facility Comptroller distributed a document highlighting the 2024 Budget. Dr. Ludewig made a motion, seconded by Mr. Bowen, motion carried in support of submitting the proposed Budget to the County Administrator.

The members present asked questions and discussed the information presented, Mrs. DuBuke responded to all questions.

RESOLUTIONS

Resolution # 27 – High Falls Bar & Grill Stipulation Agreement

Mr. Bowen made a motion, seconded by Dr. Desmangles, motion carried in favor of High Falls Bar & Grill Stipulation Agreement. A review of the operating history of Hi-Falls Bar & Grill, located at 3671 State Route 3, in the Town of Saranac, shows a recent history of persistent violations of Article 8 of the Clinton County Sanitary Code and Subpart 5-1 of the New York State Sanitary Code.

On July 11, 2023, the CCHD held an Office Conference with the operator of the facility to review recent facility violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On August 28, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that No Fine be paid, with the following Conditions being required:

1. The operator must operate the water system in accordance with the state of New York Title 10. Department of Health Chapter 1 State Sanitary Code Part 5 Drinking Water Supplies Subpart 5-1 Public Water Systems.
2. To install an ultraviolet disinfection treatment system at the facility by October 1, 2023. The proposed UV system must be approved by the CCHD prior to installation.
3. To collect monthly total coliform samples for a minimum of twelve (12) months and yearly nitrate sample.
4. To submit sample results and operation reports to the Department by the 10th of each month.

The Assessed Fine was \$1,750.00 and the Fine Agreement was \$0.00 (Stipulation Agreement with required Compliance Schedule).



Resolution # 28 – Abenaki Mobile Home Park Stipulation Agreement

Ms. Howard made a motion, seconded by Mr. Bowen, motion carried in favor of the Abenaki Mobile Home Park Stipulation Agreement. A review of the operating history of Abenaki Mobile Home Park, located at Gregory Lane, in the Town of Plattsburgh, shows a recent history of persistent violations of Article 13 of the Clinton County Sanitary Code and Part 17 of the New York State Sanitary Code.

On August 2, 2023, the CCHD held an Office Conference with the operator of the facility to review recent facility violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On August 28, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that No Fine be paid, with the following Conditions being required:

1. To operate the mobile home park in accordance with New York State Sanitary Code Part 17.
2. To establish facility rules for the placement of sheds and park cleaning (i.e., trash, refuse, junk removal, etc.) and provide a copy to all residents and CCHD by September 15, 2023. The facility manager must conduct weekly self-inspections of the facility and enforce the rules. Any public health hazards (i.e., sewage, water issues) must be reported to the CCHD and repaired/replaced immediately.
3. To provide a written plan for onsite management of the facility to the CCHD by September 15, 2023.
4. To comply with all requirements of the Town of Plattsburgh Code Enforcement Office letter dated July 12, 2023.

The Assessed Fine was \$2,000.00 and the Fine Agreement was \$250.00 (Stipulation Agreement with required Compliance Schedule).

Resolution # 29 – Emergency Preparedness Grant Application and Acceptance

Ms. Howard made a motion, seconded by Dr. Spees, motion carried in favor of the Authorizing Emergency Preparedness Grant Application and Acceptance. Funding from this Grant will be used to emergency preparedness activities.

The Grant Revenue is \$1,078,109 (\$1,000,000 is restricted) and the period is 07/01/23-06/30/24.

Resolution # 30 – Clinton County Fair Stipulation Agreement

Mr. Potiker made a motion, seconded by Mr. Bowen, motion carried in favor of the Clinton County Fair Stipulation Agreement. A review of the operating history of Clinton County Fairgrounds, located at 84 Fairgrounds Road, in the Town of Plattsburgh, shows a recent history of persistent violations of Article 17 of the Clinton County Sanitary Code and Subpart 7-5 of the New York State Sanitary Code.

On August 21, 2023, the CCHD held an Office Conference with the operator of the facility to review recent facility violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On August 28, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that No Fine be paid, with the following Conditions being required:



1. To operate the fairground service in accordance with New York State Sanitary Code Subpart 7-5.
2. To present a plan for Onsite Management of the fairgrounds to adequately ensure the facility meets the intent of Subpart 7-5 to the Clinton County Health Department by May 15, 2024. The Onsite Manager must completed the required NYSDOH Fair Manager Course at the CCHD offices.
3. To contract with a New York State Licensed Professional Engineer to evaluate the carnival area onsite sewage treatment system by November 1, 2023. Any recommendations for repair/replacement must be submitted to the CCHD for review/approval and installed prior to July 1, 2024.
4. To contract with a New York State Licensed Professional Engineer to develop an existing site plan for the campground area by November 1, 2023. The plan must include recommendations for recreational vehicle sizes for lots and recommendations for improvements. If necessary, the layout of the campground may need to be modified to meet the intent of Subpart 7-5.

The Assessed Fine was \$2,500.00 and the Fine Agreement was \$0.00. (Stipulation Agreement with required Compliance Schedule)

DISCUSSION ITEMS

Maken Motel Update by Ryan Davies, Director/Engineer of Environmental Health

Members were provided with a copy of the Maken Motel's letter dated 8/2/23 regarding their 2024 Operating Permit. Discussion was held with members present. Mr. Miller and Mr. Sisson will schedule a meeting to discuss Maken Motel issues and advise members and appropriate staff of the plan of action.

Deputy Director of Public Health

Mr. Sisson stated that he contacted Ms. Kinblom, Personnel Director to discuss the compensation proposal. Ms. Kinblom advised Mr. Sisson of current County practices and he shared that information with members present. Discussion was held and Mr. Miller asked Mr. Sisson to draft a letter of support for his review.

Breastfeeding in the Community NACCHO Publication

Mr. Sisson stated that on July 10, 2023, KayLeigh Raville, Supervising Public Health Educator, was asked to represent Clinton County on a panel of NACCHO's *CoC for Breastfeeding Support* grantees. Grantees presented their work during this conference workshop, entitled "Improving Community Health through Breastfeeding Continuity of Care in Communities of Color". Workshop participants received hardcopies of the Blueprint, identified continuity of care gaps in their community, and left with an action plan to improve lactation support for the families they served.



"Working Together for a Healthier Community"



Public Health

REPORTS

Health Department Report July 2023, including Communicable Disease Report June and Health Department Report August 2023, including Communicable Disease Report July

Members were provided with a copy of the Health Department Report for July and August 2023. Mr. Sisson highlighted items in the report.

Director's Report July 2023

Members were provided with a copy of the Director's Report for July 2023.

Rabies Report – June and July 2023

Members were provided with a copy of the Rabies Report for June and July 2023.

Non-Voting Items

- Annual Report 2022
 - Action for Health Minutes 7/12/23
 - WIC Highlights July and August 2023
 - Public Health Connection 2023
 - Summer Safety Guide 2023
 - Press Republican & Sun News Articles for July
- | | Dates: |
|--|---------|
| New playground, Chazy Lake Beach open June 24 | 1 |
| Healthy Neighborhoods Program to focus on Town of Chazy | 1 & 2 |
| Drinking water safety a concern after a flood | 5 |
| Clinton Co. Emergency Services provides update on flooding impact | 7 |
| Rouses Point issues boil order | 8 & 9 |
| HEARTT of Clinton County launches online resource regarding children's health services | 8 & 9 |
| Harmful algae blooms close several beaches | 9 |
| City Beach swimming closed | 19 |
| CITY BEACH BACK | 21 |
| LOOKBACK: WEEK OF JULY 25 TO AUG. 1 | 29 & 30 |
| Clinton County Health Dept. offering immunization clinics | 29 & 30 |

NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT

Mr. Bowen made a motion to adjourn the meeting at 8:49 pm, seconded by Ms. Howard, passed unanimously.



Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

JS/eah

Endorsed by,



George Miller, RN; President
Clinton County Board of Health



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Public Health



Clinton County Health Department Board of Health

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Website: www.ClintonHealth.org

BOARD OF HEALTH MEETING MINUTES September 18, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:08 PM.

Roll Call

Members Present:

George Miller, RN, President; Gilbert Desmangles, MD; Rick Potiker, Legislative Liaison; Rebecca King, VMD; Victor Ludewig, MD, Vice President and Edward Garrow

Members Excused:

Jeffrey Sisson, MS, Director of Public Health, Secretary; Erin Spees, MD

Members Absent:

Lynn Howard, BSN

Staff Present:

Ellen Hemingway, Office Manager and Ryan Davies, Director/Engineer of Environmental Health and Safety

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

Invitation to Address the Board

No one was present to Address the Board.

Acceptance of Minutes of August 28, 2023

Mr. Potiker made a motion, seconded by Dr. Desmangles, motion carried to accept the minutes of August 28, 2023.

PRESENTATIONS

Corporate Compliance Annual Training by Jeffrey Sisson, MS; Director of Public Health

This agenda item was TABLED until the next meeting.

RESOLUTIONS

Resolution # 31 – Marine Village Cottages Stipulation Agreement

Dr. Ludewig made a motion, seconded by Dr. Desmangles, motion carried in favor of Marine Village Cottages Stipulation Agreement. A review of the operating history of Marine Village Cottages, located at 82 Dickson Point Road, in the Town of Beekmantown, shows a recent history of persistent violations of Article 8 of the Clinton County Sanitary Code and Subpart 5-1 of the New York State Sanitary Code.

On August 29, 2023, the CCHD held an Office Conference with the operator of the facility to review recent facility violations, violation fine, and a Draft Stipulation (STIP) Agreement.

On September 18, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed. Mr. Davies suggested that the Assessed Fine be \$750.00 and the Fine Agreement be \$500.00. The Board of Health members directed that the full assessed fine of \$750.00 be paid (due to improper documentation of chlorine residual and photocopying of the results from the previous time period), with the following Conditions being required:

1. The operator must operate the water system in accordance with the state of New York Title 10. Department of Health Chapter 1 State Sanitary Code Part 5 Drinking Water Supplies Subpart 5-1 Public Water Systems.
2. To collect daily chlorine residual readings for the water distribution system and record them on the Monthly Operation Report daily.

The Assessed Fine was \$750.00 and the Fine Agreement was \$750.00 (Stipulation Agreement with required Compliance Schedule).

Resolution # 32 – Aleka’s Stipulation Agreement

Dr. King made a motion, seconded by Mr. Garrow, motion carried in favor of the Aleka’s Stipulation Agreement. A history of persistent and repeat violations, which is a violation of Article 11 of the Clinton County Sanitary Code and Subpart 14-1 of the New York State Sanitary Code.



On September 12, 2023, the CCHD conducted an Enforcement Office Conference with the operator of the facility to review a recent facility inspection violation, violation fine, and a Draft Stipulation (STIP) Agreement.

On September 18, 2023, the results of the Office Conference, Draft Stipulation Agreement, violations and fines were discussed, with the Board of Health then directing that a fine amount of \$250.00 be paid, with the following Conditions being required:

1. To operate the food service in accordance with New York State Sanitary Code Subpart 14-1.
2. To correct all deficiencies/violations within 30 days of signed Stipulation Agreement.

The Board of Health directed that the Stipulation Agreement and final fine determination be sent to the facility owner/operator for their decision to accept said document and fine determination OR decline said document and fine determination, thus requesting Administrative Hearing.

The Assessed Fine was \$1,500.00 and the Fine Agreement was \$250.00 (Stipulation Agreement with above listed Conditions applicable).

Resolution # 33 – Health Care Services Immunization Fee Schedule

Dr. Ludewig made a motion, seconded by Dr. King, motion carried in favor of the Health Care Services Immunization Fee Schedule to be effective January 1, 2024.

DISCUSSION ITEMS

Patrick Bowen resignation

Mr. Miller stated that Mr. Bowen has resigned. The "draft" thank-you letter was reviewed and approved by members present. Discussion was held on a replacement. Suggestions were Pat Leary or a restaurant owner. Further discussion will be held at the next meeting.

REPORTS

Health Department Report September, including August Communicable Disease Report

Members were provided with a copy of the Health Department Report for July and August 2023.

Director's Report August 2023

Members were provided with a copy of the Director's Report for August 2023.

Rabies Report – August 2023

Members were provided with a copy of the Rabies Report for August 2023.

Non-Voting Items

- Environmental Health and Safety Division Professional Advisory Committee agenda 9/15/23
- Health Care Services Division Professional Advisory Committee minutes 5/18/23
- Press Republican & Sun News Articles for August Dates:



Clinton County Board of Health to meet	8
Council, Ruff debate city water system fixes	22
CCHD warning residents about ticks	24

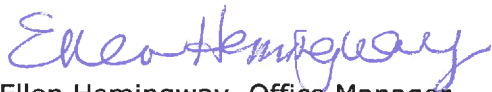
NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT

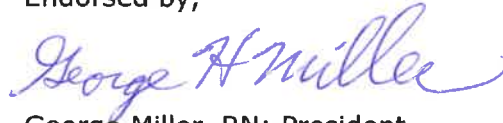
Mr. Potiker made a motion to adjourn the meeting at 7:43 pm, seconded by Mr. Garrow, passed unanimously.

Respectfully Submitted by,



Ellen Hemingway, Office Manager

Endorsed by,



George Miller, RN; President
Clinton County Board of Health

GM/eah



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BOARD OF HEALTH MEETING MINUTES October 16, 2023

The meeting was held at the Clinton County Government Center, 137 Margaret Street, 1st Floor Meeting Room, Plattsburgh, NY.

ORDER OF BUSINESS

Call to Order

The meeting was called to order at 7:12 PM.

Roll Call

Members Present:

George Miller, RN, President; Gilbert Desmangles, MD; Rick Potiker, Legislative Liaison; Rebecca King, VMD; Victor Ludewig, MD, Vice President Jeffrey Sisson, MS, Director of Public Health, Secretary; Erin Spees, MD and Edward Garrow

Members Absent:

Lynn Howard, BSN

Staff Present:

Ellen Hemingway, Office Manager

Invitation to Address the Board

No one was present to Address the Board.

Acceptance of Minutes of September 18, 2023

Mr. Potiker made a motion, seconded by Dr. Desmangles, motion carried to accept the minutes of September 18, 2023.

Officers

George Miller, RN, President
Victor Ludewig, MD, Vice President
Rick Potiker, Legislative Liaison
Jeffrey Sisson, Secretary



Members

Gilbert Desmangles, MD
Edward Garrow
Lynn Howard, BSN
Rebecca King, VMD
Erin Spees, MD

PRESENTATIONS

Corporate Compliance Annual Training by Jeffrey Sisson, MS; Director of Public Health

Mr. Sisson, Director of Public Health reviewed the Director of Public Health and Governing Board expectations, best practices for Governing Boards and the Director of Public Health responsibilities with members present. He also reviewed the CCHD Corporate Compliance Program structure, best practices and potential risk areas. Standards of Conduct sign off forms will be distributed via email.

The members present asked questions and discussed the information presented, Mr. Sisson responded to all questions.

RESOLUTIONS

Resolution # 34 – Bridging Breastfeeding Continuity of Care and Nutrition Security within the First 1,000 days: Blueprint Cohort III Grant Application

Dr. Spees made a motion, seconded by Dr. Ludewig, motion carried in favor of the Bridging Breastfeeding Continuity of Care and Nutrition Security within the First 1,000 Days: Blueprint Cohort III. Funding from this Grant will be used to support the implementation of identified recommendations and strategies from the Continuity of Care in Breastfeeding Support: A Blueprint for Communities. Activities will focus on developing systems to: 1) ensure prenatal chest/breastfeeding education occurs and 2) collect infant feeding data from all practices serving infants. This quick project is an opportunity to address identified barriers to achieving optimal chest/breastfeeding initiation and duration rates in Clinton County that are outside of the scope of the Breastfeeding Friendly – New York Grant.

The Grant Revenue is \$30,000 and the period is 11/1/23 – 7/31/24. The Clinton County Board of Health authorizes the Health Department to apply for the Bridging Breastfeeding Continuity of Care and Nutrition Security within the First 1,000 days: Blueprint Cohort III Grant.

DISCUSSION ITEMS

Patrick Bowen resignation

Mr. Sisson stated that he received an inquiry from Jeffrey Dellameter with interest in filling the vacancy. Mr. Dellameter works in the field of Behavioral Health. Members present stated that the health professionals presently on the Board covered the need. They suggested several people with Food Service/Hotel Management backgrounds. Mr. Sisson will follow-up with these individuals.

City/Maken Update

Mr. Sisson stated that a copy of the recent letter to Mr. Maken is included in their packets.

Deputy Director Justification letter

Mr. Sisson stated that a copy of the letter is included in their packets. Dr. Spees made a motion, seconded by Dr. Desmangles in favor of forwarding the letter to Mr. Zurlo, County Administrator.



REPORTS

Health Department Report October, including September Communicable Disease Report

Members were provided with a copy of the Health Department Report for October 2023.

Director's Report September 2023

Members were provided with a copy of the Director's Report for September 2023. Mr. Sisson highlighted items in the report.

Rabies Report – September 2023

Members were provided with a copy of the Rabies Report for September 2023.

Non-Voting Items

- Board of Health members address and phone # list
- CCHD Corporate Compliance meeting minutes 8/1/23
- Action for Health Meeting Minutes 9/13/23
- Health Care Services Professional Advisory Meeting Agenda and Minutes 8/17/23
- Fall Safety Guide 2023
- October WIC Highlights
- Press Republican & Sun News Articles for September

Tick-related illnesses on the rise in Clinton Co.	Dates: 2
Cl. Co. horse tests positive for Eastern Equine Encephalitis	7
MEETING Clinton County Board of Health	15
Clinton County making free breastfeeding resource kits available	23 & 24
HIGH COVID-19 DETECTED IN PARTS OF CLINTON, ESSEX CO.	30

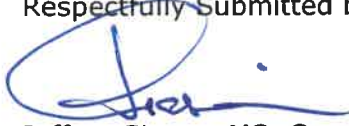
NEW BUSINESS/OLD BUSINESS

There was no New Business/Old Business to discuss.

ADJOURNMENT

Mr. Garrow made a motion to adjourn the meeting at 8:20 pm, seconded by Dr. Spees, passed unanimously.

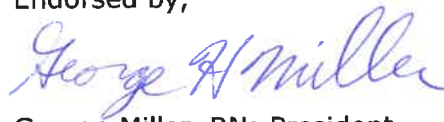
Respectfully Submitted by,



Jeffrey Sisson, MS; Secretary
Clinton County Board of Health

JS/eah

Endorsed by,



George Miller, RN; President
Clinton County Board of Health



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